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| EDUCATION |
|  | [Elm University, Chapel Hill, NC] |  |
|  | [Ph.D. in English] | [Pick the Year] |
|  | [Dissertation: “The Cross-Cultural Communication Epidemic of the 21st Century”] |  |
|  | [Honors: Dissertation passed “with Distinction”] |  |
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|  | [Elm University, Chapel Hill, NC] |  |
|  | [M.A. in English] |  |
|  | [Thesis: “The Accessibility Debate of Content in the Online Context”] |  |
|  |  |
|  | [Oak Tree University, Raleigh, NC] |  |
|  | [B.A. Honors in English] | **[Pick the Year]** |
|  | [Areas of Concentration: Journalism, Proposal Writing] |  |
|  | [Minor: French] |  |
|  | [Honors Thesis: “The Female Betrayed and Modern Media”] |  |
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| AWARDS |
|  | **[Postdoctoral Fellowship, Elm University]** | [Start Date] – [End Date] |
|  | [President’s Fellowship, Oak Tree University] | [Start Date] – [End Date] |
|  | [Excellence Grant, Oak Tree University] | [Start Date] – [End Date] |
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| TEACHING EXPERIENCE |
|  | [Walnut Grove University, Chapel Hill, NC] |
|  | [Lecturer – “Global Communication in the 21st Century”] | **[Pick the Year]** |
|  | [Developed syllabus and overall course structure, and administered all grades.] |
|  |  |  |
|  | [Adjunct Instructor – “Editing Technical Documents”] | [Pick the Year] |
|  | [Developed syllabus and overall course structure, and administered all grades.] |  |
|  |  |  |
|  | [Instructor – French 101, 102, 201, 202] | [Pick the Year] |
|  | [Developed syllabus and overall course structure, including weekly lab practicum, and administered all grades.] |  |
|  |  |  |
|  | [Teaching Assistant – to Professor Garth Fort in “Advanced Rhetoric”] | [Pick the Year] |
|  | [Collaborated on curriculum and exam development, met with students upon request, and graded all written work, including final exam papers.] |  |
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| RELATED EXPERIENCE |
|  | [Lucerne Publishing, Raleigh, NC] |  |
|  | [Editor] | [Pick the Year] |
|  | [Provide as needed editorial support remotely, including developmental and copy editing of their internal online and printed documentation.] |  |
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|  | [Wide World Importers, Durham, NC] |  |
|  | [Researcher] | [Pick the Year] |
|  | [Compile reports, including statistical and market trends, to track the growth of online shipping sales versus the primary offline practices.] |  |
|  |  |  |
|  | [Fabrikam, Inc., Raleigh, NC] |  |
|  | [Language Consultant] | [Pick the Year] |
|  | [Translated American-English external Web site content to French.] |  |
|  |  |  |
|  | [Trey Research, Raleigh, NC] |  |
|  | [User Interface Design Consultant] | [Pick the Year] |
|  | [Provided content design feedback to program managers to create accessible segue between English and French versions of related content.] |  |
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| PUBLICATIONS AND PAPERS |
|  | [“The Cross-Cultural Communication Epidemic of the 21st Century”] |  |
|  | [Guest speaker at the Global Communication Convention, Los Angeles, CA] | [Pick the Year] |
|  |  |  |
|  | [“Why So Many Documents Remain Inaccessible in the Information Age”] |  |
|  | [Paper presented at the Annual Meeting of English Professors, New York, NY] | [Pick the Year] |
|  |  |  |
|  | [“The Female Betrayed and Modern Media”] |  |
|  | [Paper presented to the Historical Society for American Women, Athens, Ohio] | [Pick the Year] |
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| LANGUAGES |
|  | [English – native language] |  |
|  | [French – speak fluently and read/write with high proficiency] |  |
|  | [Spanish and Italian – speak, read, and write with basic competence] |  |
|  |  |  |
| MEMBERSHIPS |
|  | [American Society of English Honorees] |  |
|  | [Western Society of Women Writers] |  |
|  | [Organization of Global Communicators] |  |
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| REFERENCES |
|  | References available upon request |  |
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